

● Run Inspection

QUICK-START GUIDE

Run your first inspection in minutes

A step-by-step walkthrough of Run Inspection — from a blank template to a branded PDF report you can hand your client on-site.

Create

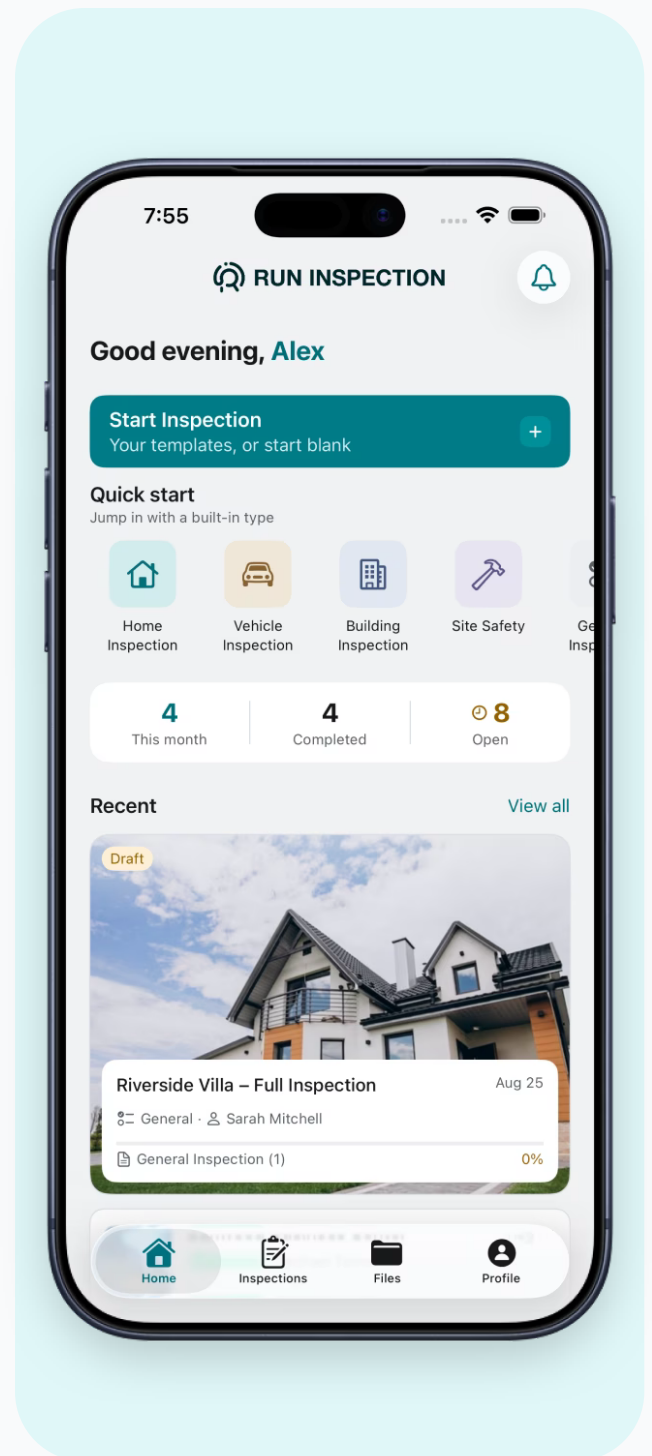
Fill fields

Photos & signature

Add client

Generate PDF

Organize



GETTING STARTED

What is Run Inspection?

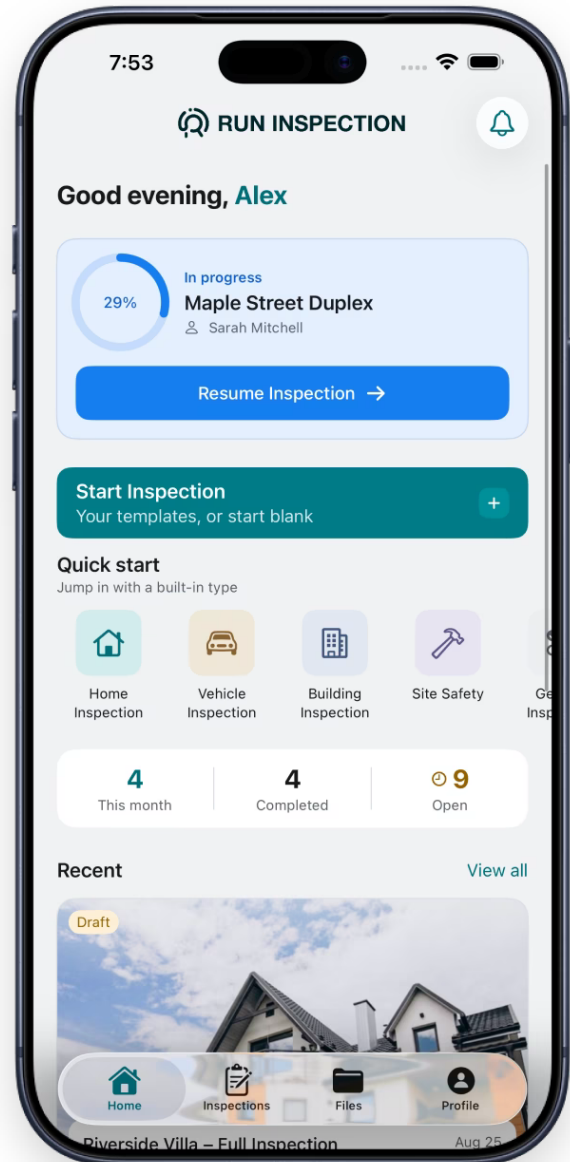
Run Inspection is a professional inspection app for home, vehicle, building, and site inspections. Fill structured, field-based forms on-site, capture photos and signatures, and generate branded PDF reports — all offline, with automatic cloud backup.

What you'll need

- ✓ An iPhone or iPad (also runs on Mac).
- ✓ About 10 minutes.
- ✓ Optional: your company logo for branded reports.

The 6 steps

- ✓ Create an inspection from a template.
- ✓ Fill in the fields.
- ✓ Add photos & signatures.
- ✓ Add your client.
- ✓ Generate & share the PDF report.
- ✓ Organize reports into folders.



Your dashboard — pick up where you left off.

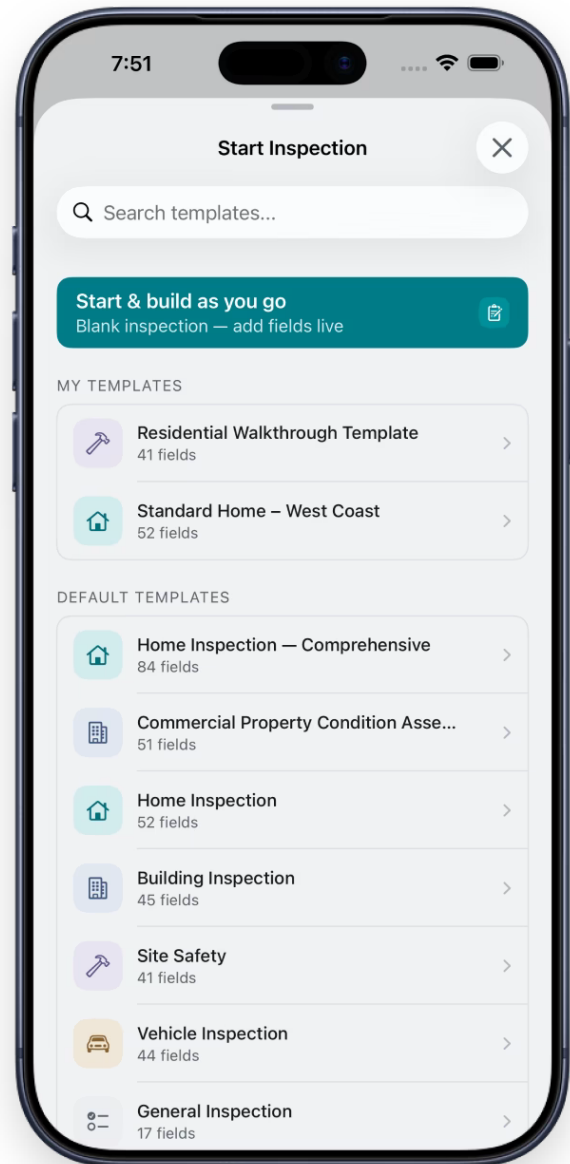
STEP 1

Create an inspection

Tap the + button and choose a template. Run Inspection ships with ready-made templates for common inspection types — or start blank and build your own.

- ✓ Tap + on the Home or Inspections screen.
- ✓ Pick a template — Home, Vehicle, Building, Site Safety and more.
- ✓ Add a title and location, and you're ready to inspect.

Tip Templates are copied into each inspection, so editing a template later never changes a job you've already started.



Choose a template to begin.

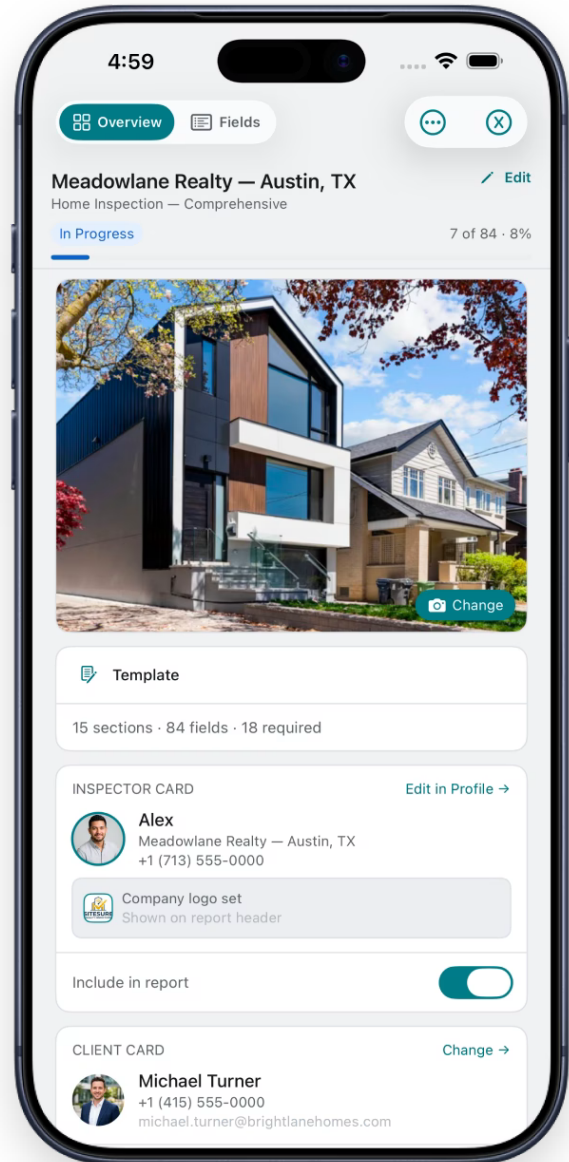
STEP 2

Fill in the fields

Work through the inspection section by section. Every field is purpose-built for the data you're capturing — no wrestling with a generic form.

- ✓ Tap a section to expand its fields.
- ✓ Enter values, ratings, choices and notes.
- ✓ Progress saves automatically as you go.

Tip Required fields are marked, so you always know what's left before you can complete the report.



Track progress across every section.

BUILT FOR REAL INSPECTIONS

One field for every job

13 field types cover everything you capture on-site — from quick ratings to GPS locations and multi-photo evidence.

8:49

Exterior & Grounds: Field 6 of 7
Grading & drainage

Exterior wall cladding condition
Multiple choice

Grading & drainage
Dropdown Required

Ground should slope away from the foundation on all sides

- ☐ Slopes away from structure
- ☐ Flat / neutral
- ☐ Slopes toward foundation
- ☐ Standing water observed

Exterior photos
Photo

← Prev Next Field →

Dropdowns

2:52

HVAC: Field 4 of 5
Cooling operation

Heating operation
Rating 4/5

Cooling operation
Rating

Do not test cooling below 60 °F outdoor temperature

★ ★ ★ ★ ☆

Poor Excellent

Ductwork & filter condition
Multiple choice Satisfactory

← Prev Next Field →

Star ratings

8:48

General Information: Field 2 of 5
Address

Building name
Text Oakwood Business Center

Address
Location Required

Map showing location with a red pin and a 'Re-capture' button.

4916 E Riverside Dr, Austin, TX 78741, United States
30.2313° N 97.7165° W

Search on map

Year built
Number 2010 year

← Prev Next Field →

GPS location

8:44

Select Field Type

Cancel

All Text Choice Media Date

TEXT & INPUT

- Text Single line
- Long Text Multi-line
- Number With unit
- Dropdown Pick one

CHOICE & ASSESSMENT

- Checkbox Yes / No
- Multiple Choice Custom options
- Rating 1-5 or 1-10

MEDIA & CAPTURE

- Photo Camera / Library
- Signature Draw on screen
- Location GPS or manual

DATE & TIME

- Date & Time Full picker
- Date Only No time
- Time Only No date

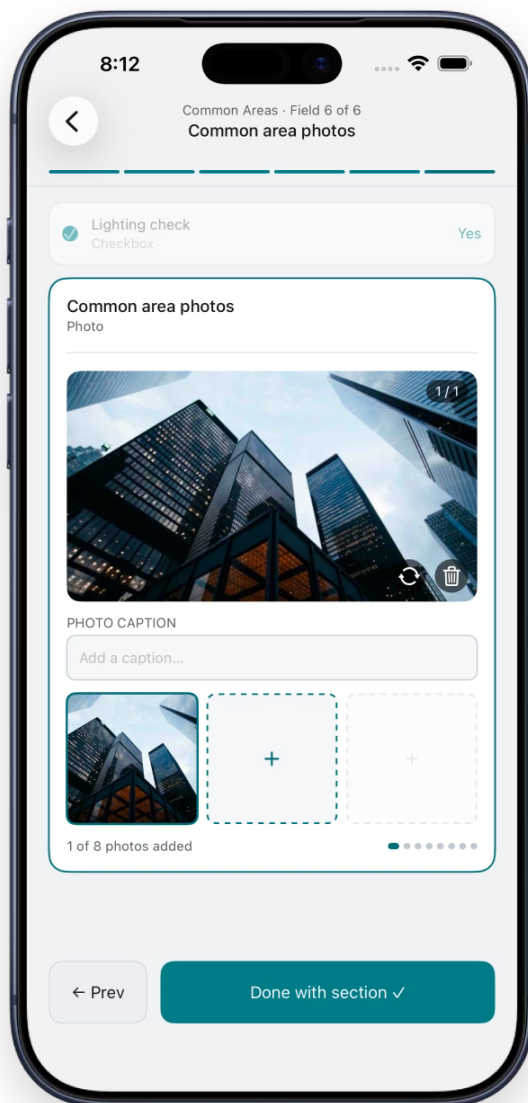
13 field types

STEP 3

Add photos & signatures

Document your findings with photos, then close out the visit with a signature — right on the device.

- ✓ Add photos to any photo field; they're compressed and embedded in the report automatically.
- ✓ Capture a client or inspector signature on-screen.



Capture photos on-site



Sign off on the spot

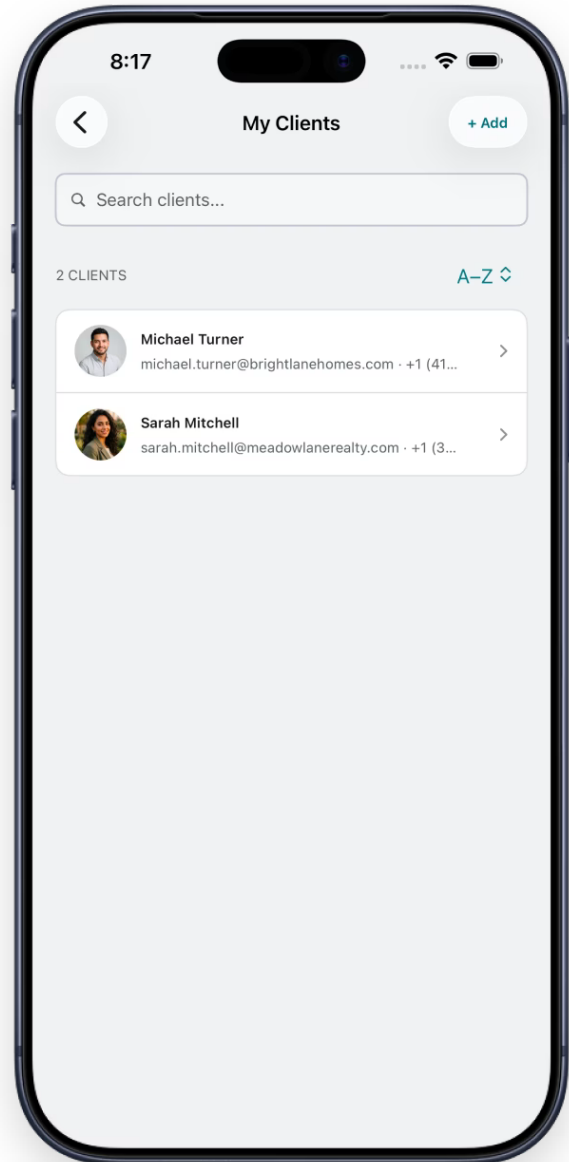
STEP 4

Add your clients

Keep a tidy client list and attach the right client to each inspection, so their details flow straight onto the report.

- ✓ Add clients with name, contact details and address.
- ✓ Assign a client to any inspection.
- ✓ Reuse clients across future jobs.

Tip The Free plan includes up to 5 clients. Pro is unlimited.



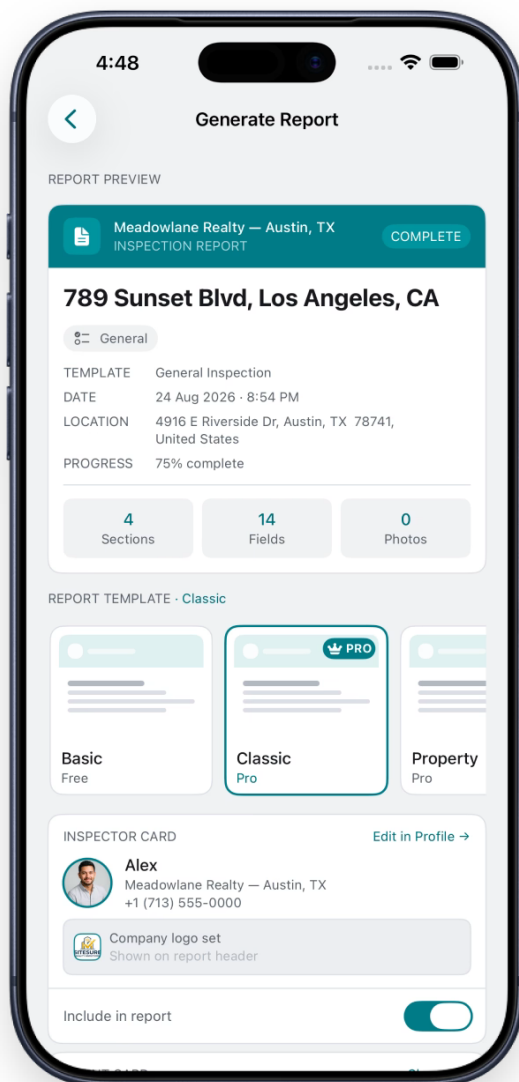
Your client directory.

STEP 5

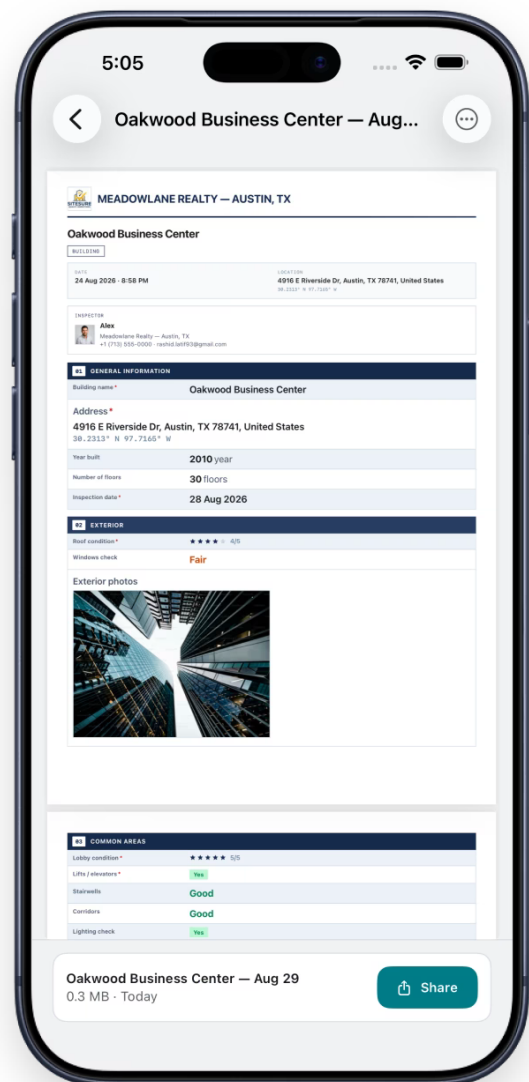
Generate your PDF report

When you're done, generate a polished, branded PDF and share it in seconds — email, Messages, AirDrop, or save to Files.

- ✓ Choose a report template and options — photos, scores, cover page.
- ✓ Generate the PDF; your logo and branding are applied automatically.
- ✓ Share or email it directly to your client.



Pick a template & options



A report your clients respect

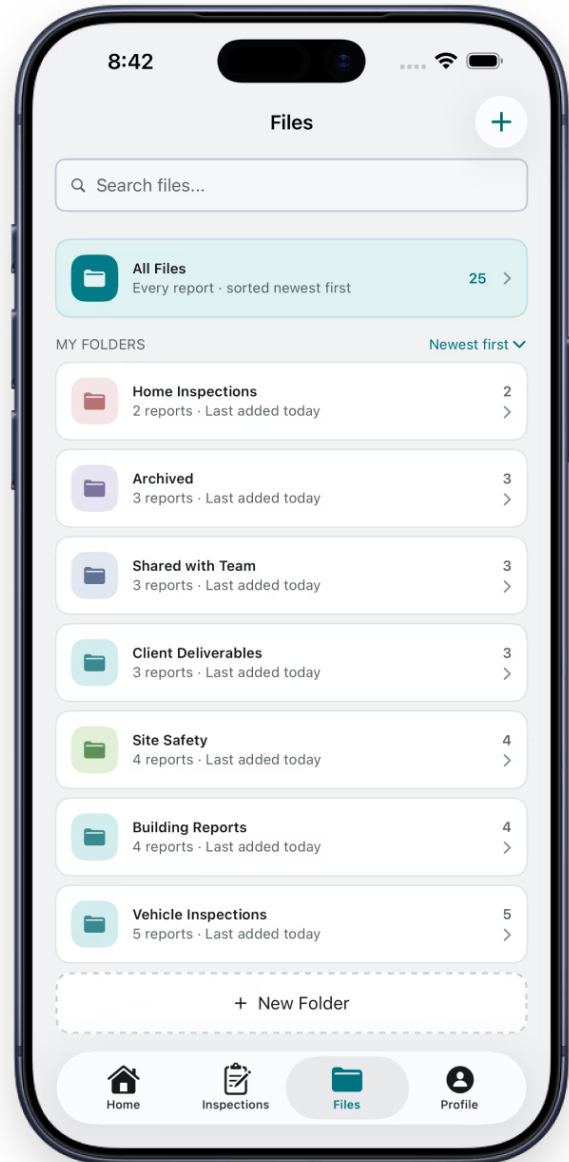
STEP 6

Organize your reports

Every report is saved to Files, where you can group jobs into folders and find any report in seconds.

- ✓ Browse all generated PDFs in one place.
- ✓ Create folders to organize by client, property or date.
- ✓ Reopen, re-share or delete anytime.

Tip Reports and data sync securely to the cloud on every plan — so they're safe even if you lose your device.



All your reports, organized.

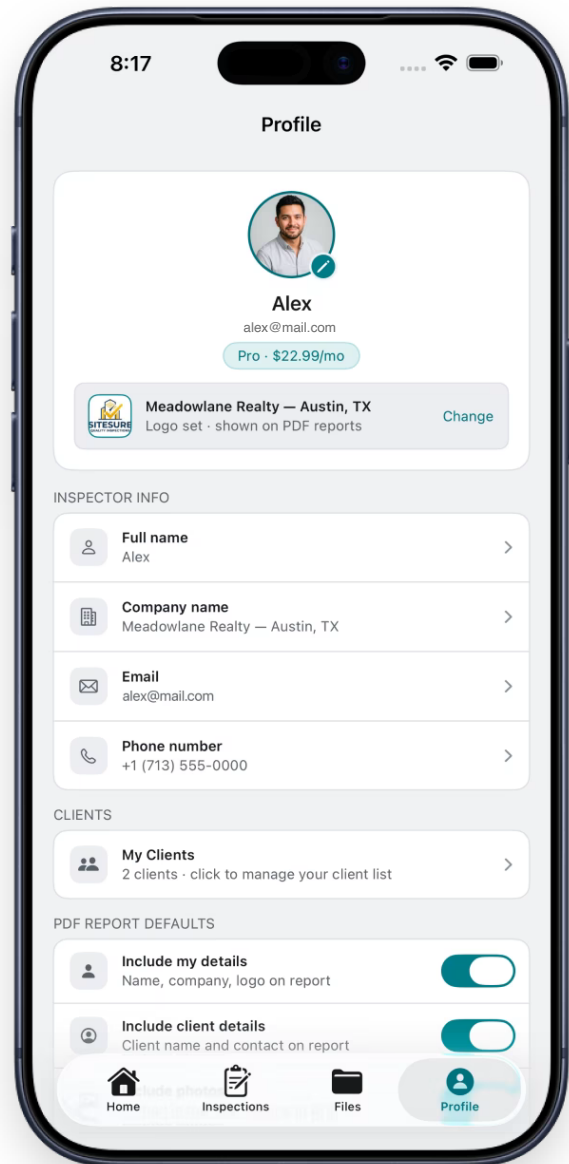
MAKE IT YOURS

Put your brand on every report

Add your company logo and details once, and every report you generate carries your branding.

- ✓ Add your logo and business info in Profile.
- ✓ Branding appears on report headers and cover pages.
- ✓ Manage your account, security and preferences.

Tip Prefer to keep things private? Enable Face ID app lock in Profile → Security.



Your brand, front and center.

FREE VS PRO

Start free, upgrade when ready

Cloud backup is included on every plan. Upgrade to Pro when you're ready for unlimited work and premium, watermark-free reports.

Free

\$0

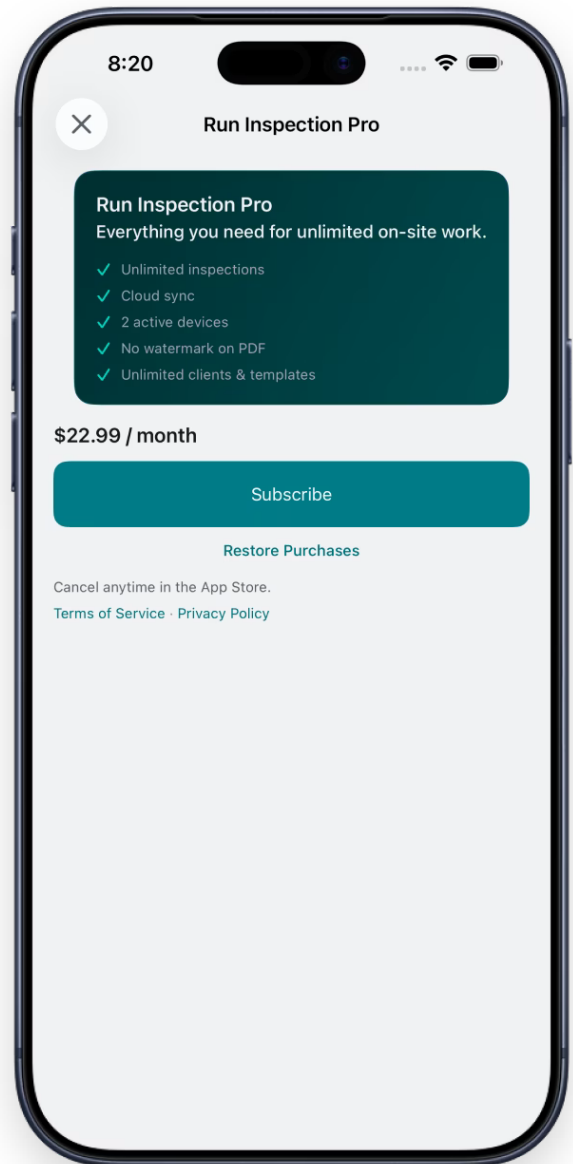
- 3 active inspections
- 3 custom templates
- 5 clients
- Cloud backup included
- Standard PDF (watermarked)

Pro

\$19.99 first month, then \$22.99/mo

- Unlimited inspections, templates & clients
- Premium PDF report templates
- No watermark
- Custom branding on reports

No free trial. Cancel anytime. Billed through the App Store.



Go unlimited with Pro.



You're ready to inspect

Questions, feedback, or need a hand getting started?
We'd love to hear from you.

EMAIL

info@runinspection.com

WEBSITE

runinspection.com

SUPPORT

runinspection.com/support

Happy inspecting — the Run Inspection team.